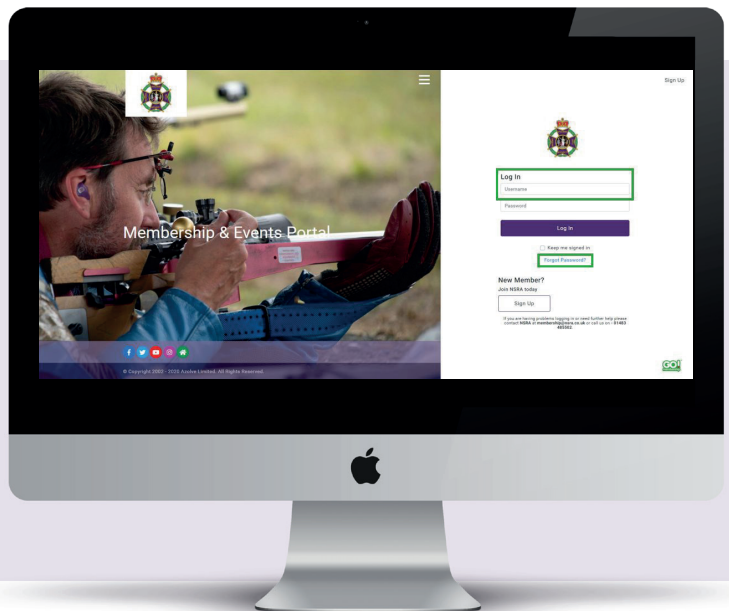


National Smallbore Rifle Association

Membership User Guide

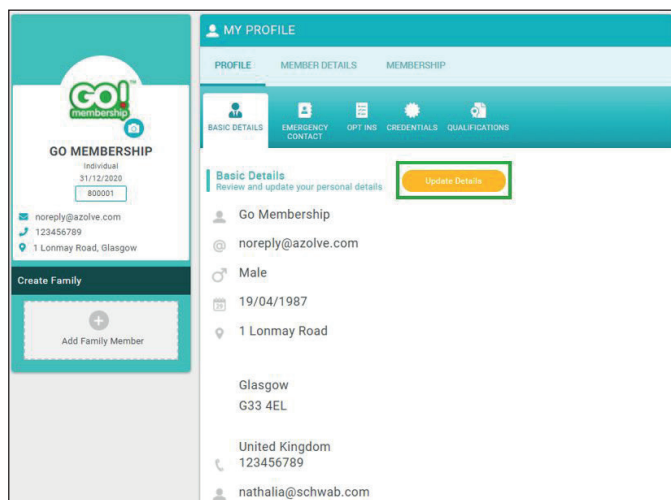
Is the system easy to use?

Yes, by following the steps in this document you will be able to complete your membership renewal/sign up. But, please don't worry, if you need help email **membership@nsra.co.uk** or call 01483 485500 and someone will be happy to help.

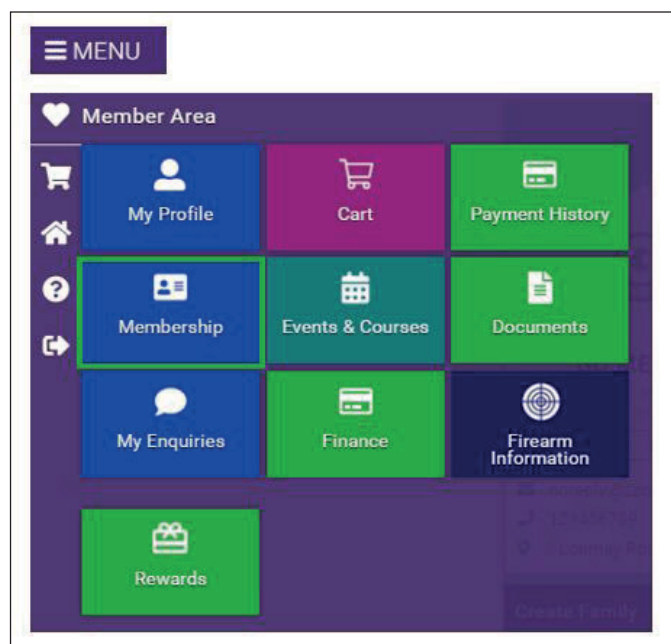


1. Sign up or log in If you are already registered but cannot remember your password click on Forgot Password and follow the instructions.

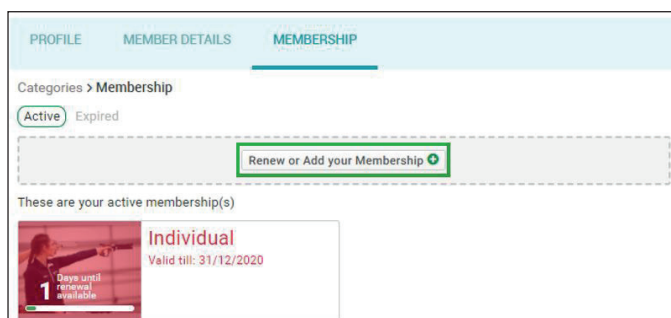
2. When you have logged in you need to complete your personal details or if you are renewing your membership check that the details are up to date.



3. To purchase/renew membership go to the menu (top left) and click on the membership tile.

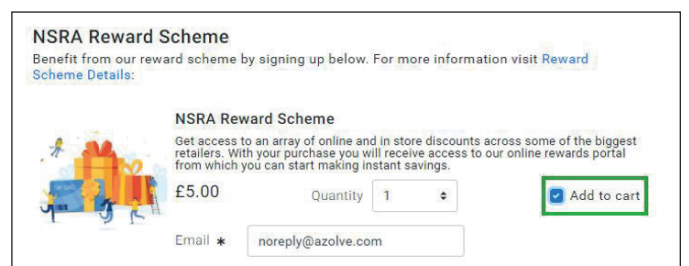


4. You will get an option renew or add your membership click there.

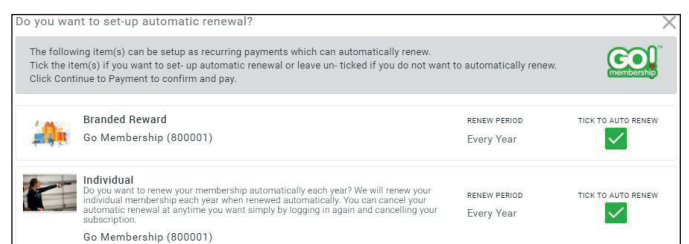


5. Then you need to select your desired membership and complete the membership renewal form.

6. Don't forget to add the reward scheme to the cart – you'll get some great savings! With the NSRA Reward Scheme, you can get discounts across some of the biggest retailers, and all you need to do is add it together with your membership purchase by ticking **Add to Cart** option. You will see this option when you select Membership.



7. Don't forget you can pay in instalments for Full Membership (This will include an administration fee).



8. Finally don't forget to tick the box for auto renewal then you have no worries about missing your renewal in future.

9. When you have purchased your membership and NSRA Rewards you will be emailed a confirmation of your purchase and attached to this will be your insurance document.

10. To download your membership card by navigating to the Membership tile again, you will see the membership you have recently purchased. This shows the expiry date of this membership. At any time, you can download an NSRA Membership e-Card which can be used as proof of your membership. This will be available all the time you have a valid membership.